



Instructions for membership

Sveriges Byggindustrier (BI, the Swedish Construction Federation) aims to raise the standing of the industry by campaigning for good business practices and construction quality. Membership of BI therefore signals to the world at large that the company is serious and quality-conscious.

For membership of BI, the company must fulfil the following four criteria:

1. The company carries on business¹ within the Swedish construction industry
2. The company must not have any outstanding taxes or charges
3. The company shall undertake to observe the constitutions of BI and Svenskt Näringsliv
4. The company shall undertake to observe BI's Ethical Rules.

When a company seeks membership of BI, BI's local head will contact the company to arrange an interview. During the interview, BI's activities and organisation, and the benefits of membership, will be explained. Informational matter and application documents will be handed over.

To these application documents, the company shall attach the certificate of incorporation, a document that shows that the company has no outstanding taxes or charges, the most recent annual accounts (a newly-started company shall submit a budget for the first business year) and a signed letter of intent. The letter of intent means that the company commits itself to fulfilling all the criteria for membership as stated in the requirements below, and understands that failure to fulfil the requirements gives grounds for reconsidering membership:

- to accept BI's strategic objectives,
- to adhere to BI's and Svenskt Näringsliv's (the Confederation of Swedish Enterprise) constitutions,
- to observe BI's Ethical Rules,
- to pay membership and service charges, and charges for any services supplied by BI, not later than the due date,
- to pay taxes and charges at the correct time,
- to implement BI's collective labour agreement,
- to take part in an introductory interview.

Before the end of the first year, BI's local head will prepare an evaluation as to whether the member company has fulfilled the letter of intent, using a checklist. The evaluation is submitted to the building association's executive committee, which either recommends a continuance of membership, or requires a reappraisal.

If the building association recommends membership, membership continues, and there is only a formal notification by BI. If the building association requires a reappraisal, this can be made for two reasons. The company has either not fulfilled the actual requirements, or it has breached the Ethical Rules. The Ethical Council decides whether there has been a breach of the Ethical Rules. The Federation's Executive Committee decides on sanctions or expulsion.

¹ By carry on business is meant that the company has been established, in order words registered as a construction business, and that specific action has been taken in order to carry on a construction business in Sweden.